

Integrated Accessibility Standard Regulation

Part II – Information and Communication Standard

Requirement: Accessible Formats and Communication Support

We are committed to making information and communication accessible to people with disabilities. The information we provide and the ways we communicate are key to delivering our services to our customers in the Aggregates Industry.

We will incorporate accessibility requirements under the IASR information and communications systems and platforms are accessible and they meet the needs of persons with disabilities. J.G. Stewart Construction will, upon request, consult with the person requesting information and provide or arrange for the accessible formats and/or communication supports in a timely manner and at a cost that is no more than the regular cost charged to other persons.

There may be situations where accessible formats and communication supports may not be provided. These situations include when:

- It is not technically possible to convert a document to an accessible format. In this case we will explain why and provide a short summary
- The information comes from another organization
- We do not control the information
- The information is found on products or product labels

If we determine that information or communications are not convertible, we will provide the person requesting the information or communication with

- An explanation as to why the information or communications are unconvertible
- A summary of the unconvertible information or communications.

Actions Taken:

- Feedback can be provided in multiple formats including phone, email and website

Actions Planned:

- Develop processes to ensure information can be made accessible to people with disabilities upon request
- Develop guidelines and best practices for creating accessible documents

- Work with employees or organizations that create documents that are accessible
- Source out resources for companies that provide assistance to make information documents accessible
- Continually improve accessibility of our information and communications by reviewing feedback received and conducting accessibility audits to identify accessibility barriers and striving to remove those barriers

Requirement: Accessible websites and Web Content

External-facing websites and web content controlled directly by J.G. Stewart Construction will conform to the World Wide Web Consortium Web Content Accessibility Guidelines (WCAG) 2.0 at Level an and AA in accordance with the 4 schedule set out in the IASR.

Actions Taken:

- Accommodation statement posted on the website

Actions planned

- To consult with our Website Administrator to ensure that all public websites meet the WCAG 2.0 Level A other than criteria 1.2.4 (live captions) and 1.2.5 (pre-recorded audio descriptions)
- Establish a procedure to ensure that web site and content conforms to the appropriate standards
- Conduct web accessibility audits on any existing websites and web content for compliance to ensure that AODA requirements are being met and develop a recommendation plan if content does not conform to the requirements
- Ensure any future digital services or computer programs are designed for accessibility striving for all users to have equal access to information and functionality
- Ensure any forms create conform to accessibility criteria

Requirement: Emergency Procedures, plans or public safety

Safety is a priority for us at J.G. Stewart Construction and we strive to ensure that our facilities are safe for employees, contractors, visitors and clients.

Action Taken:



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- We annually review emergency procedures for our facilities and plants including mock drills to ensure that all persons have the information and guidance they need to reach safety in the event of an emergency
- In the event we have a person at any facility that requires special assistance, we will accommodate an support any need they have to ensure their safety while on the premises